

## CONTRACTORS PERMIT TO WORK, WORK AT HEIGHT/HOT WORK PERMIT

DATE OF ISSUE: \_\_\_\_\_

PERMIT REGISTER NO.: \_\_\_\_\_

- 1 Permission is granted to: \_\_\_\_\_
- 2 The permit is valid from: Date: \_\_\_\_\_ to Date: \_\_\_\_\_
- 3 Details and location of work to be carried out: \_\_\_\_\_
- 4 Description of possible hazards within location: \_\_\_\_\_

Preliminary Checks:	Work at Heights:		Hot Work:		Yes	No	
Contractors Safety Statement required. <b>Yes</b> <b>No</b>	Access Equipment -		Yes	No	Equipment Required -		
Contractors insurance arrangements required <b>Yes</b> <b>No</b>	Ladder				Welding		
Equipment brought on site – Condition/Safety checked. <b>Yes</b> <b>No</b>	Lift				Burning		
Portable equipment – 110v or 240v c/w 30MA Trip Out. <b>Yes</b> <b>No</b>	Crane				Acetylene		
Identification of relevant hazards (see above) <b>Yes</b> <b>No</b>	Scaffolding				Brazing/soldering		
Mandatory wearing of Safety Protection Equipment. <b>Yes</b> <b>No</b>	Mobile Platform				Grinding		
Procedures for reporting accidents, location of First-Aid facilities <b>Yes</b> <b>No</b>	Winch				<b>Environmental on site working conditions:</b>		
Work site examined and cleared. <b>Yes</b> <b>No</b>	Protective Equipment –		Yes	No	The contractor will be responsible for making good any adverse environment effects & will remove & dispose of all waste arising from his work on Sulzer premises		
Pass Badges/Swipe Cards issued to contractors personnel <b>Yes</b> <b>No</b>	Hard Hats				Fire Precautions -		
	Goggles				Combustible materials / flammable liquids cleared within 10m of work area.	Yes	No
	Gloves				Fire protection impairment required.		
	Safety Glasses				Extinguishers/Hose Reel available.		
	Masks/Respirator				Alarm call points/escape routes/fire exits.		
	Safety Footwear				Gas cylinders/storage tanks.		
					Waste & rubbish should be cleaned up daily		
	Rooftop loading adequate				Smoking – In designated areas only.		
	Safety Barriers for roof						
	Safety Harness for roof						

6 Authorisation: I have personally checked the above conditions and consider it safe to carry out this work.

Authorised Person (Print Name) ..... Title: .....

Signature: ..... Date: ..... Time: .....

7 **Acknowledge:** I understand the hazards of this work and the precautions to be taken. These have also been fully explained to the operatives carrying out this work and I consider them competent to do it safely. I confirm that all plant/equipment used for the work being undertaken is certified safe. I will return my copy of this permit to the authorised person when the work has been safely completed.

Performing Supervisor (Print Name) ..... Title: .....

Signature: ..... Date: ..... Time: .....

8 **Time Extension:** Subject to the following further precautions (Mark N/A if none is required) .....

The expiry time of this permit is extended from .....hrs. Date ..... to .....hrs. Date .....

9 **Cancelation:**

9.1 I have completed the work detailed in this permit, and have restored the location to a safe and orderly condition.  
**Fire watch mandatory for 2 hours after completion of the hot work (continuously for one hour and intermittently for another hour)**  
I have returned my copy of this permit to the Authorised Person.

Performing supervisor – SIGNATURE: ..... Date: ..... Time: .....

9.2 I accept that the work has been safely completed.

Authorised Person – SIGNATURE: ..... Date: ..... Time: .....

**NOTES: (a) PERMIT IS AUTOMATICALLY SUSPENDED UPON SOUNDING OF EMERGENCY ALARMS, INSTRUCTION VIA FIRE WARDENS ETC. CHECK WITH AUTHORISED PERSON BEFORE RECOMMENCING WORK.**  
**(b) AUTHORISED PERSON: Production Engineers, Maintenance Supervisor, EHS Manager**  
**(c) CONTRACTORS COPY – (to be returned to Authorised Person when job is completed). The Contractors copy to be filed.**